



Cane Creek and Little Lynches Watershed Boards
PO Box 2274
Lancaster, SC 29721
Office Location is 1771 Hwy 521 Bypass South
Phone: 803-286-4455, ext100; Fax: 1-855-589-9004;
Email: amanda.roberts@sc.nacdnet.net
Website: www.lancasterswcd.com

July 8, 2022

Request for Proposals/Bids for:

- **Five Flood Control Lakes – Mowing/Debris Removal on Dams/Spillways**

The Cane Creek and Little Lynches Watershed Boards request qualified individuals, companies and firms with experience in mowing/ debris removal to submit a sealed proposal/bid to Amanda Roberts, Administrative Assistant to the Watershed Boards, by **July 28, 2022, at 11:00 am.**

I. Introduction

The Cane Creek and Little Lynches Watershed Boards will mow/remove debris on five flood control lakes dams/spillways. The Boards reserve the right to work with the contractor on annual maintenance for up to 3 years. The Watershed Boards will be accepting sealed proposals/bids which will be opened and read aloud on August 2, 2022 at 5:00pm at the office at 1771 Highway 521 Bypass South, Lancaster, SC.

II. Statement of Work

Location:

- Mowing/Debris Removal:
 - Campbell Lake off of Campbell Lake Road, Lancaster
 - Ghent Reservoir off of New Cut Circle, Lancaster
 - Gills Creek off of Catoe Road, Lancaster
 - Bear Creek off of Potter Road, Lancaster
 - Little Lynches off of Horton Rollings Road, Kershaw

Access to the dams is through private property, and you may NOT visit them without an appointment through this office.

Questions: Contact Amanda Roberts, Administrative Assistant to the Watershed Boards by calling 803-286-4455 extension 100 or by email at amanda.roberts@sc.nacdnet.net.

If you would like a site visit of the areas, please contact Amanda Roberts by **July 21, 2022,** at 803-286-4455 extension 100.

It is your responsibility to understand your work limits and what work needs to complete.

SCOPE OF WORK

MOWING DAMS AND SPILLWAYS:

- All grass and woody vegetation will be mowed or cut within the limits of the previously-maintained areas of the dams and emergency spillways to include additional areas that may be directed by Boards or staff. The Watershed Boards and staff are the only authority for determination of what has been previously maintained. Contractors shall ensure they understand the maintenance limits on each dam.
- Vegetation will be clipped no lower than four inches and left no higher than eight inches.
- If access roads hinder the movement of equipment, the contractor may widen the road or limb the trees and remove any obstacles with landowner's consent, or by order of the Boards or staff. Boards' staff will obtain the landowner's consent.

DEBRIS AND VEGETATION REMOVAL:

- General debris and vegetation removal: All standing and lying, live and dead vegetation must be mowed, cut or removed. Standing live and dead vegetation will be cut on the dam, emergency spillway, plunge basin, toe drain outlets and other associated structures. Grass will be mowed within the stated clipping height and any woody vegetation that cannot be mowed shall be cut at ground level and all parts of the plant removed from the dam area. Any and all trash and debris that has been washed up on the wet side of the dam, or is present on or around the dam, emergency spillway, plunge basin or other associated structures shall be removed from the dam area. Trash and debris will be hauled off the site unless you received written permission from boards or staff.
- Waterline debris and vegetation removal: Standing and lying live and dead shrubs and small trees on the waterlines of the dams and emergency spillways shall be mowed within the stated clipping height or cut at ground level and all parts of the plant removed from the dam area.
- Any woody vegetation within twenty (20) feet of the toe of the dam/ plunge basin must be removed and hauled off site.
- Contractor may not dispose of "debris" on-site without permission from the boards or staff.
- Handwork may be needed to complete work around the plunge basins, fence lines and shorelines by using a weed eater, chainsaw, etc on all five dams.
- Fall mowing work will be completed between August 8, 2022 and September 19, 2022 and spring mowing between May 1, 2023 to June 12, 2023, weather permitting.

III. Bid Submission Format

A. Cost proposal/bid (page 4)

(1 copy) - in a sealed envelope

B. Signed copy of the General Provisions and General Condition (page 5-6)

(1 copy)- Section VI of this document.

C. Copy of Certificate of Liability Insurance

(1 copy) – You may enclose a copy in a sealed envelope or you may fax or email a copy to Amanda Roberts.

****Cost Proposal/Bid and a signed General Provisions/General Conditions should be submitted in a sealed envelope with the responder's name clearly marked on the outside of the envelope. You may also enclose your copy of certificate of liability insurance in this envelope or you may email or fax it to Amanda Roberts by the deadline.**

The Watershed Boards accepts no responsibility for any expense incurred by the responders to this package.

Submittal Instructions:

Proposal/bid must be submitted to the following address no later than 11:00 am on July 28, 2022:

You may mail or hand-deliver your bid package to
Amanda Roberts – Watershed Boards
PO Box 2274
Lancaster, SC 29721
Office location is at 1771 Hwy 521 Bypass South in Lancaster, SC

**The proposals/bids will be opened on August 2, 2022, at 5:00pm.
Location: 1771 Hwy 521 Bypass South Lancaster, SC**

Late proposals/bids will not be opened unless the proposals/bids received on time are considered inadequate.

Questions

All questions regarding this package should be addressed to Amanda Roberts at the address indicated above in writing and are to allow sufficient time for distribution to all interested parties. The Watershed Boards will be the sole determiner of sufficient time. No questions will be addressed fewer than ten (10) days before the due date for proposals/bids which is July 22, 2022.

IV. Award of Contract

On the designated date and time above the proposal/bid will be opened. The most responsive, responsible bidder will be acknowledged. Negotiations will begin with the selected bidder to outline details of the conditions of the contract. If an agreement cannot be reached, the next most responsive, responsible bidder will be contacted, and negotiations will begin with that bidder. The bidder that is awarded the contract will sign the Watershed Boards contract and work may not begin until permission is given by the staff.

The Cane Creek and Little Lynches Watershed Boards reserves the right to waive any and all formalities or altogether reject any proposal/bid as in the best interest of the watershed boards and/or as the budget allows. The Boards will not open any bids from contractors who are not current on all previous contracts/jobs.

V. Cost Proposal/Bid Sheet

Mowing/ Debris Removal

Location	Fall Of 2022- Work completed between August 8, 2022 and September 19, 2022 <i>Bid must be good until September 30, 2022.</i>	Spring Of 2023- Work completed between May 1, 2023 to June 12, 2023 <i>You may add an increase to the spring mowing bid, but it cannot exceed more than 10% of your fall bid for each dam.</i> <i>Bid must be good until June 30, 2023.</i>
*Site 7, Campbell Lake Watershed. Approximate Acres = 5.0	Bid:	
*Site 16, Ghent Reservoir Watershed. Approximate Acres = 10.0	Bid:	
*Site 18A, Gills Creek Watershed. Approximate Acres = 17.0	Bid:	
*Site 10D, Bear Creek Watershed. Approximate Acres = 20.0 <i>The Lancaster County Water and Sewer District will pay for this item for the fall mowing.</i>	Bid:	
*Site 12, Little Lynches Watershed. Approximate Acres = 4.0	Bid:	
TOTAL	\$	

**Mowing the dam, spillway and debris removal. You must remove all vegetation and debris on the dam, plunge basin, fence lines and shorelines. This may require some handwork that the tractor may not be able to reach.*

Do you have at least \$500,000 in general liability insurance? Yes or No

Do you have workers compensation insurance? Yes or No

List all equipment you will be using for the job and if you own, lease or borrow the equipment.

**If you borrow equipment, you must turn in a statement from the owner stating that this is the case with the proposal/bid.*

List any other information that you want to include in your proposal/bid for the boards to consider.

Company Name: _____

Company Address: _____

Company Email Address: _____

Company Phone Number: _____

Signature of Company Official: _____

Date: _____

VI. General Provisions and General Conditions

GENERAL PROVISIONS

- A. THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS RESERVE THE RIGHT TO REJECT ANY AND ALL PROPOSALS/BIDS, TO CANCEL ANY SOLICITATION, AND TO WAIVE ANY TECHNICALITY IF DEEMED TO BE IN THE BEST INTEREST OF THE WATERSHED BOARDS AND/OR IF THE BUDGET ALLOWS.
- B. PROHIBITION OF GRATUITIES: AMENDED SECTION 8-13-420 OF THE 1976 CODE OF LAWS OF SOUTH CAROLINA STATES: "WHOEVER GIVES OR OFFERS TO ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE ANY COMPENSATION INCLUDING A PROMISE OF FUTURE EMPLOYMENT TO INFLUENCE HIS ACTION, VOTE, OPINION OR JUDGEMENT AS A PUBLIC OFFICIAL OR PUBLIC EMPLOYEE OR SUCH PUBLIC OFFICIAL SOLICITS OR ACCEPTS SUCH COMPENSATION TO INFLUENCE HIS ACTION, VOTE, OPINION OR JUDGEMENT SHALL BE SUBJECT TO THE PUNISHMENT PROVIDED BY SECTION 16-9-210 AND SECTION 16-9-220.
- C. BIDDERS RESPONSIBILITY: EACH BIDDER SHALL FULLY ACQUAINT HIMSELF/HERSELF WITH CONDITIONS RELATING TO THE SCOPE AND RESTRICTIONS ATTENDING THE EXECUTION OF THE WORK UNDER THE CONDITIONS OF THIS PROPOSALS/BIDS. IT IS EXPECTED THAT THIS WILL SOMETIMES REQUIRE ON-SITE OBSERVATION. THE FAILURE OR OMISSION OF A BIDDER TO ACQUAINT HIMSELF/HERSELF WITH EXISTING CONDITIONS SHALL IN NO WAY RELIEVE HIM/HER OF ANY OBLIGATION WITH RESPECT TO THIS PROPOSAL/BID OR TO THE CONTRACT.
- D. AWARD CRITERIA: THE CONTRACT SHALL BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER WHOSE PROPOSAL/BID MEET THE REQUIREMENTS AND CRITERIA SET FORTH IN THE REQUEST FOR PROPOSAL/BID. A WRITTEN STATEMENT OF REFUSAL OF WORK/WITHDRAWAL OF PROPOSAL/BID SHALL BE RECEIVED WITHIN THREE DAYS OF NOTIFICATION OF AWARD OF THE CONTRACT.
- E. WAIVER: THE WATERSHED BOARDS RESERVE THE RIGHT TO WAIVE ANY INSTRUCTION TO BIDDERS, GENERAL OR SPECIAL PROVISIONS, GENERAL OR SPECIAL CONDITIONS OR SPECIFICATIONS DEVIATION IF DEEMED TO BE IN THE BEST INTEREST OF THE WATERSHED BOARDS.
- F. COMPETITION: THIS SOLICITATION IS INTENDED TO PROMOTE COMPETITION. IF ANY LANGUAGE, SPECIFICATIONS, TERMS AND CONDITIONS, OR ANY COMBINATION THEREOF RESTRICTS OR LIMITS THE REQUIREMENTS IN THIS SOLICITATION TO A SINGLE SOURCE, IT SHALL BE THE RESPONSIBILITY OF THE INTERESTED CONTRACTOR TO NOTIFY AMANDA ROBERTS IN WRITING WITHIN TEN (10) DAYS PRIOR TO THE OPENING DATE. THE SOLICITATION MAY OR MAY NOT BE CHANGED BUT A REVIEW OF SUCH NOTIFICATION WILL BE MADE TO THE AWARD.
- G. REJECTION: AMBIGUOUS PROPOSALS/BIDS WHICH ARE UNCERTAIN AS TO TERMS, DELIVERY QUANTITY OR COMPLIANCE WITH SPECIFICATIONS MAY BE REJECTED OR OTHERWISE DISREGARDED IF SUCH ACTION IS IN THE BEST INTEREST OF THE WATERSHED BOARDS.

I HAVE READ, UNDERSTAND AND AGREE TO THE GENERAL PROVISIONS AS LISTED ABOVE.

SIGNED _____
TYPED OR PRINTED NAME _____
NAME OF COMPANY _____
DATE _____

GENERAL CONDITIONS

- A. **HOLD HARMLESS:** THE SUCCESSFUL BIDDER SHALL INDEMNIFY AND HOLD HARMLESS THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS AND EMPLOYEES FROM ALL SUITS OR CLAIMS OF ANY CHARACTER BROUGHT BY REASON OF INFRINGING ON ANY PATENT TRADEMARK OR COPYRIGHT.

- B. **CONTACT ADMINISTRATION:** QUESTIONS OR PROBLEMS ARISING AFTER AWARD OF THIS CONTRACT SHALL BE DIRECTED TO AMANDA ROBERTS, PO BOX 2274, LANCASTER, SC 29721, OR BY CALLING (803) 286-4455.

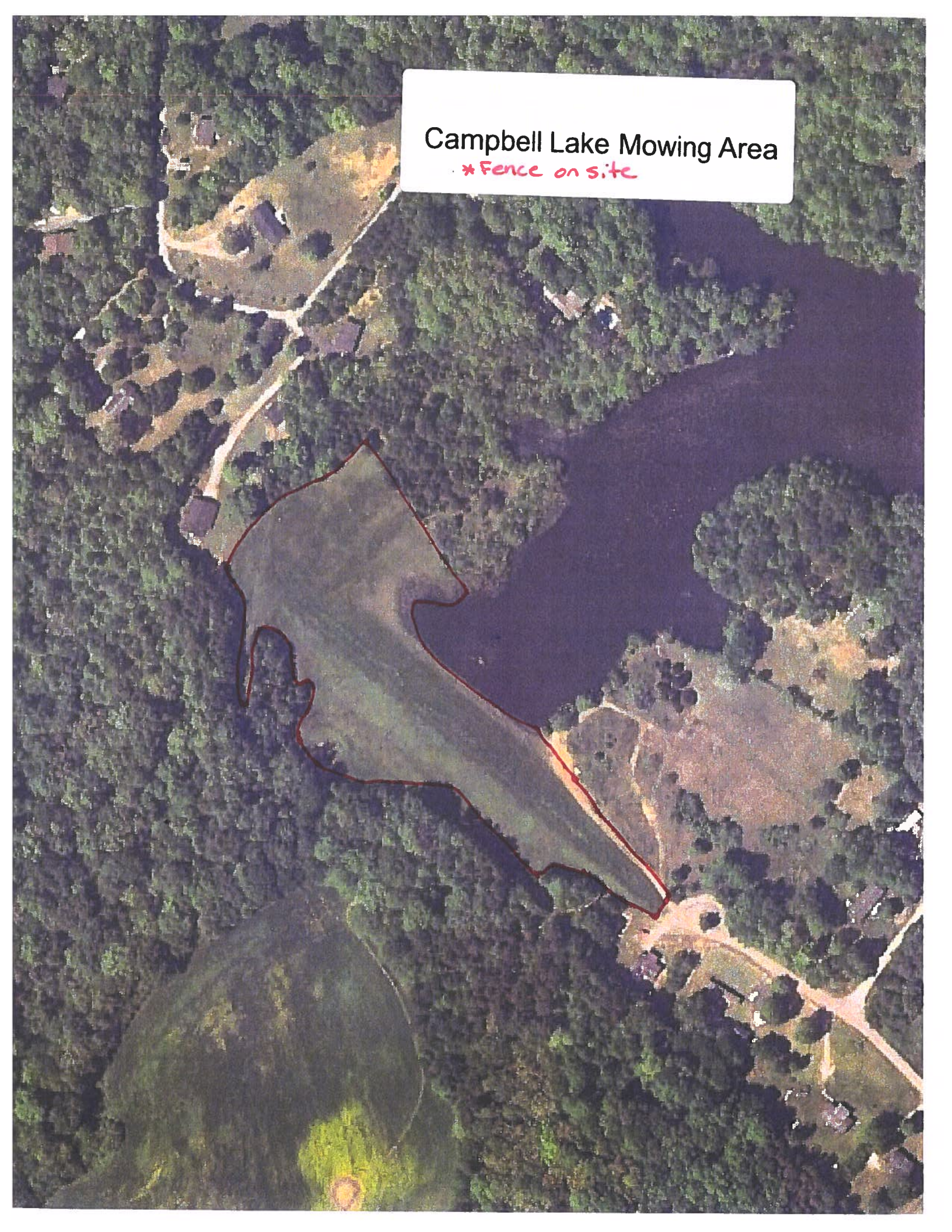
- C. **SITE VISITS:** ACCESS TO THE DAMS ARE THROUGH PRIVATE PROPERTY, AND THE CONTRACTOR MAY NOT VISIT THEM WITHOUT AN APPOINTMENT THROUGH THIS OFFICE.

- D. **PUBLICITY RELEASES:** CONTRACTOR AGREES NOT TO REFER TO AWARD OF THIS CONTRACT IN COMMERCIAL ADVERTISING IN SUCH A MANNER AS TO STATE OR IMPLY THAT THE PRODUCTS OR SERVICES PROVIDED ARE ENDORSED OR PREFERRED BY THE USER.

- E. **BIDDERS MUST CLEARLY MARK AS "CONFIDENTIAL" EACH PART OF THEIR PROPOSAL/BID WHICH THEY CONSIDER TO BE PROPRIETARY INFORMATION THAT COULD BE EXEMPT FROM DISCLOSURE UNDER SECTION 30-4-4C CODE OF LAWS OF SOUTH CAROLINA, 1976, (1986 CUM SUPP) FREEDOM OF INFORMATION ACT. THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS RESERVE THE RIGHT TO DETERMINE WHETHER THIS INFORMATION SHOULD BE EXEMPT FROM DISCLOSURE AND NO LEGAL ACTION MAY BE BROUGHT AGAINST THE WATERSHED BOARDS OR ITS AGENTS FOR ITS DETERMINATION IN THIS REGARD.**

I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE.

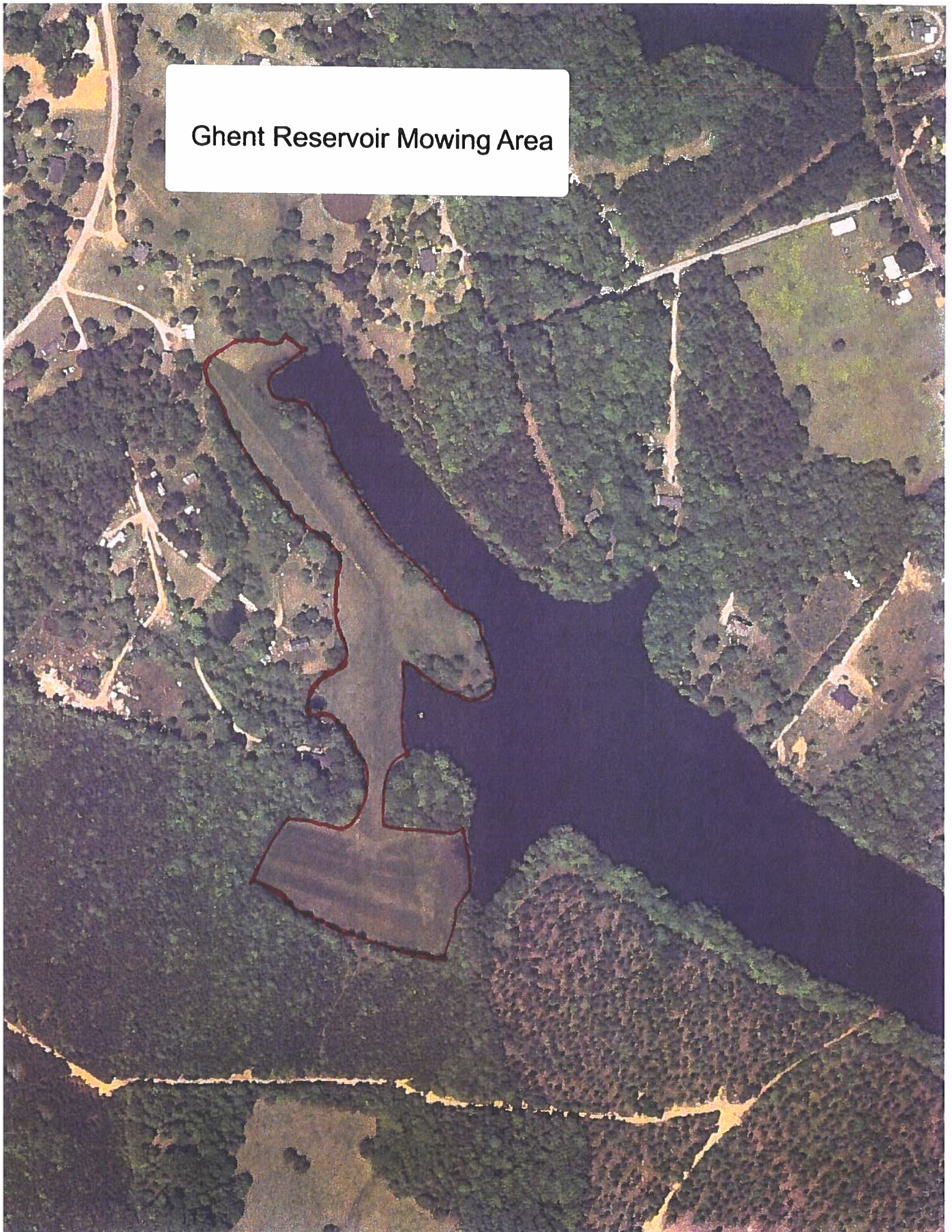
SIGNED _____
TYPED OR PRINTED NAME _____
NAME OF COMPANY _____
DATE _____

An aerial photograph showing a large, irregularly shaped area of land, likely a mowing area, outlined in red. The area is surrounded by dense green forest. To the right of the outlined area is a large, dark body of water, Campbell Lake. Several small, light-colored structures, possibly houses or sheds, are visible within the forested areas. A road or path runs along the bottom right edge of the image.

Campbell Lake Mowing Area

* Fence on site

Ghent Reservoir Mowing Area



Gills Creek Mowing Area

* old Fence line In middle of Dam



Bear Creek Mowing Area

* Fence on site



An aerial photograph showing a large, irregularly shaped area outlined in red, situated within a dense forest. The outlined area appears to be a clearing or a mowed field, with a lighter green color compared to the surrounding dark green trees. The red outline follows the perimeter of this clearing, which has a somewhat jagged, hand-drawn appearance. In the upper right corner, there is a white rectangular box containing text. The overall scene is a top-down view of a natural landscape with a designated management area.

Little Lynches Mowing Area

* Fence on site

